

## MAURITIUS INSTITUTE OF EDUCATION

**Organisation** : Mauritius Institute of Education

**Post** : Stores Attendant

**Salary Scale** : Rs 22445 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 – 32615 (MIE 2 – PRB 2026)

**Qualifications** :

The Primary School Leaving Certificate (PSLC) or an acceptable alternative qualification.

### **Duties:**

1. To collect, carry, load, unload stores materials.
2. To deliver stores materials to Sections making request.
3. To collect and despatch stores correspondence.
4. To examine doors and locks frequently.
5. To keep storerooms and related offices clean.
6. To do proper classification of items of stocks.
7. To perform any other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Stores Attendant in the roles ascribed to him.