

# MIE RESEARCH ETHICS CLEARANCE APPLICATION FORM

This Research Ethics Clearance Application Form is to be used by **staff** or **students** seeking ethical clearance for any research project.

The completed form should be emailed to the Research Ethical Clearance Office ([eca@mie.ac.mu](mailto:eca@mie.ac.mu)). No handwritten application will be accepted. This will be amended once the link for the google form is created.

Data collection should **NOT** start until approval has been received from the Research Ethics Committee of the Research Unit.

## To be filled by the Applicant

### Section A: Applicant Details

Name (Surname, First Name)	
Title	
Email address	
Phone number	
Name of Supervisor (if applicable*)	
Email Address of Supervisor	
Department at MIE	<ul style="list-style-type: none"> <li>• Education Studies Department</li> <li>• Educational Administration and Management Department</li> <li>• Curriculum and Evaluation Department</li> <li>• Special Educational Needs Department</li> <li>• Early Childhood Education Unit</li> <li>• Science Department</li> <li>• Mathematics Department</li> <li>• Computer Science Department</li> <li>• Home Economics Department</li> <li>• Design and Technology Department</li> <li>• Physical Education Department</li> <li>• Business Education Department</li> <li>• English Department</li> <li>• French Department</li> <li>• Social Studies Department</li> <li>• Visual Arts Department</li> <li>• Kreol Department</li> <li>• Performing Arts Unit</li> </ul>

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School/Centre at MIE	<ul style="list-style-type: none"> <li>School of Education</li> <li>School of Science and Mathematics</li> <li>School of Applied Sciences</li> <li>School of Arts and Humanities</li> </ul>
Programme	<ul style="list-style-type: none"> <li>Undergraduate</li> <li>Postgraduate</li> <li>Masters/Doctoral</li> </ul>
Category	<ul style="list-style-type: none"> <li>Academic staff</li> </ul>
	<ul style="list-style-type: none"> <li>Undergraduate student; Student ID:</li> </ul>
	<ul style="list-style-type: none"> <li>Postgraduate student; Student ID:</li> </ul>

Is your Research Project Funded?	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>
Provide Source of Funding (if applicable*)	Upload the evidence of funding here.
Has the research proposal been peer-reviewed?	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> <li>Not Applicable</li> </ul>

### **Section B**

Has this project been considered by another (external) Research Ethics Committee?

- Yes
  No

If Yes, provide the name of the institution \_\_\_\_\_

Date of approval: \_\_\_\_\_

Upload the letter of approval from the institution.

**Section C: Project Details**

Title of Project	
Duration of Project	Start Date: ..... End Date: .....
What is(are) the aim(s)/research question(s) and objective(s) of the study?	
What research method/design will be adopted? <i>(not more than 300 words)</i>	
What data collection tools/instruments/methods will you use?	<ul style="list-style-type: none"> <li>• Questionnaire</li> <li>• Interview</li> <li>• Observation Checklist</li> <li>• Others (please specify)</li> </ul>
a) Who are the participants? b) If participants are under the age of 18, (i) is there an appropriate form for them? (ii) Is there a consent form for their parents/responsible parties? (if yes, consider section h) c) How will participants be selected? d) Where will the study take place? <i>(not more than 300 words)</i>	
e) What are the associated benefits for the participants in this study? <i>(not more than 100 words)</i>	
f) What are the associated risks for the participants in this study? <i>(not more than 100 words)</i>	
g) How will you address/mitigate the risks? <i>(not more than 150 words)</i>	

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h) Annexes <i>(to upload a word format copy of each instrument)</i>	1. Consent from Gatekeeper (if applicable) 2. Consent Forms 3. Participant's Information Sheet 4. Questionnaire(s) 5. Interview Questions Other Documents - ..... <i>(to specify)</i>
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## Declaration by the Student (Applicable only for students)

This Ethical Clearance Form has been discussed with and approved by the Supervisor. •  
Yes • No

**Signature of Student:** .....