

Ethical Clearance Review Form

Name of Applicant:		<u>Student ID (if applicable):</u>
Title of Research:		

No.	Checklist items	Tick the appropriate box	Comments
1.	Have all the relevant sections been completed by the researcher?	☐ Yes ☐ No	
2.	Is the research start date mentioned on the application form? <i>(Note: Research or data production should not start prior to Ethical Clearance application outcome)</i>	☐ Yes ☐ No	
3.	Has the researcher clearly indicated the research aims/objectives and/or research questions?	☐ Yes ☐ No	
4.	In the case of students, has the researcher received approval from their supervisor to proceed with the Ethical Clearance Application?	☐ Yes ☐ No	
5.	If the research has already received ethical clearance from another institution, have the relevant information and evidence been provided?	☐ Yes ☐ No	
6.	Has the researcher identified the target population for the study?	☐ Yes ☐ No	
7	Are there any ethical issues you wish to raise in relation to any potential benefits to the participants in the research?	☐ Yes ☐ No	
8a.	Are there any ethical issues you wish to raise in relation to any potential risks to the participants in the research?	☐ Yes ☐ No	
8b.	Has the researcher clarified how potential risks will be addressed/mitigated?	☐ Yes ☐ No	
9	The following annexes been submitted with this application:	☐ Yes ☐ No	
	Informed Consent and/or Assent Form(s)	☐ Yes ☐ No	
	Gatekeeper Consent Form(s)	☐ Yes ☐ No	
	Any other relevant certificates and/or approvals	☐ Yes ☐ No	

	Data Collection Tools (Questionnaire, Survey, Interview Schedule, Observation Checklist etc.)	☐ Yes ☐ No	
	Other (Please specify):	☐ Yes ☐ No	
10	Are there any ethical issues that you wish to raise on the proposed research design and methodology?	☐ Yes ☐ No	
11	Does the application bear signs of academic malpractice (plagiarism, fabrication, falsification of data, etc)?	☐ Yes ☐ No	
12	Are there any additional comments you would wish to raise about the ethical dimensions of this research?	☐ Yes ☐ No	
13	Have you indicated your final decision on the Ethical Clearance Application on the <u>Reviewer Decision Sheet</u> ?	☐ Yes ☐ No	

Reviewer Decision on Ethical Clearance Application

This Ethical Clearance Application has been reviewed based on the institutional guidelines in the ethical conduct of research.

The reviewer has reached the following decision:

[Tick one of the following boxes, where appropriate]

- ☐ **Approved:** This research may proceed.
- ☐ **Revisions Required:** This research may proceed if the conditions below are implemented.
- ☐ **Rejected:** This research may not proceed (provide reasons and way forward below).

Reasons (and conditions, where applicable):

Reviewed by: ***** [Reviewer]

Signature:

[To be completed by Chairperson, Research Unit]

Signature: _____

Name: _____

Chairperson, Research Unit

Date: _____