



Below are some common reasons for keeping money at the bank.



### Keeps your money safe:

Protects your money from theft or loss.



## Allows easy payments:

You can pay bills or transfer money conveniently.



## Helps you save:

Makes it easier to set money aside for future needs.



#### Pays interest:

Some accounts give you extra money for saving

Christopher'	s banking activities at Rainbow Bank in March 2025	Steps
1st March 2025	Christopher goes to <b>Rainbow Bank</b> with his national identity card card and Rs. 5,000 as his first deposit to open a bank account.	1
8th March	Christopher receives Rs. 3,000 for a small job he completed. He decides to <b>deposit the full amount</b> in cash.	2
2025	Christopher receives a cheque of Rs 1800 from a client. He has to <b>deposit the cheque</b> at the bank.	
20th March 2025	Christopher needs to <b>buy tools</b> for his workshop. He goes to the bank and <b>withdraws Rs. 2,500</b> to make the purchase.	3

# Step 1

# **Bank Account Opening Form**

On 1st March 2025, Christopher goes to the Bank with his national identity card and Rs. 5,000 as his first deposit to open an account. He fills a form to open an account.

Rainbow Bank
Account Opening Form
1. Personal Information
Full Name: Liam Christopher
Date of Birth: 24 January 1980
National Identity card No.: B 2401802503
Address: Bambous
Mobile No.: 5123456
E-mail address: L.Chrisa hotmail.com
Occupation: Carpenter
2. Account details
Types of Account requested: Savings Current Joint
Start deposit amount: Rs. 5000
Frequency of deposit: Weekly Monthly Irregular
Will you need a debit card? Yes No
3. Declaration
I hereby declare that the information provided above is true and correct. I agree to follow the rules and policies of Rainbow Bank.
Signature of Applicant: Date:

# Step 2 Bank Deposit

A week later, on **8th March 2025**, Christopher receives Rs. 3,000 for a small job he has completed. He decides to **deposit the full amount** at the bank. He has 1 note of Rs1000, 2 notes of Rs 500 and 5 notes of Rs 200 in hand.

## **Cash Deposit Receipt**

# Rainbow Bank

# **CASH DEPOSIT RECEIPT**

Unit: Date: 08 March 2025

**Account No.:** 000040462100468

Name: Liam Christopher

Rupees: Three Thousand Rupees

Notes and coins	Number	Total
2000		
1000	1	1000
500	2	1000
200	5	1000
100		
50		
25		
20		
10		
5		
1		
Total		3000

Teller's Signature:

Christopher receives a cheque of Rs 1800 from a client. He has to deposit the cheque at the bank.

# **Cheque Deposit Receipt**

# Rainbow Bank

# CHEQUE DEPOSIT RECEIPT

**Date:** 08 March 2025

Account No.		Amount		
Account No.	Customer Nam	е	Rs.	Cs.
000040462100468	Liam Christophe	r	1800	
Amount in words One Thousand and eigh	Total	1800		

•

#### **Bank Withdrawal** Step 3

On 20th March 2025, Christopher needs to buy tools for his workshop. He goes to the bank and withdraws Rs. 2,500 to make the purchase.

## **Cash Deposit Receipt**

Rainbow B		SAVINGS WITHDRAWAL FORM							1							
Date: 20 March	1 202	25														
Account No.: (	0 0	D	0 4	10	4	6	2	1	D	D	4	6	8			
Please debit my/our Savings account with Rupees:  Two Thousand Five Hundred rupees  Rs.: 2500  representing cash withdrawn by me/us.  Funds will be used for:																
Signature:  Authorised by: James Cotte											FOF		ANK U	USE		



# Activity 1: Cash and cheque deposits and withdrawals

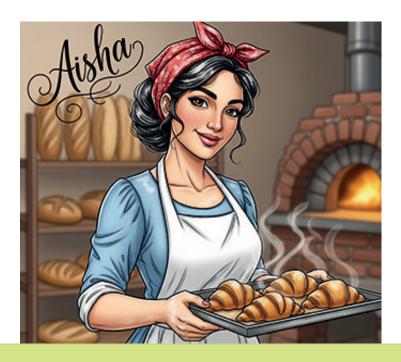
#### **Aim**

To learn how to fill in blank forms for deposits, cheques, and withdrawals.

### Instructions

- 1. Read and analyse each transaction.
- 2. Choose the correct form (cash deposit, cheque deposit or withdrawal).
- 3. Fill in the form with the correct details.

#### Read the scenario below.



Aisha Paul runs a small home baking business.

She regularly deposits her earnings and occasionally withdraws money to manage her business.

In May 2025, she visits **Sunrise Bank** several times.

# Read each transaction below carefully, then fill in the correct form for each one.

(a) **7th May 2025** – Aisha earns Rs. 2,500 from the sales of cupcakes. The full amount is deposited at the bank. She has 5 notes of Rs 500 in hand.

SUNI		5	E	B	A			K		(	CA	SH DEPOS	IT RECEIPT
Unit:												Date:	
Account No.:	0	0	0 0	1	2	3	4	5	6	7	8		
Name:													
Rupees:													
		No	otes ar	ıd c	oins			Nu	mb	er	Т	Total	
			200									U	
			100								2		
	_		50					4			$\dashv$		
	L		20				1				+		
	H		10	4							+		
		1	50								+		
	H	<del>)</del>	20								+		
	F		10								$\dagger$		
			5								$\top$		
			1								T		
			To	al									
Teller's Signatu	ıre:												

(b) 14th May 2025 - Aisha receives Rs. 3,200 in cash from weekend cake orders. She goes to the bank and deposits the money. She has 1 note of Rs 2000, 5 notes of Rs 200, 2 notes of Rs 50 and 4 notes of Rs 25 in hand.

UNR	ISE BAN	CA	ASH DEPOS	SIT RECEI
Unit:			Date:	
Account No.:				
Name:				
Rupees:				
Γ	Notes and coins	Number	Total	1
	2000			
	1000			
	500			
	200			
	100			
	50			
	25			
	20			
	10			
	5			
	1			
		i		

# Read each transaction below carefully, then fill in the correct form for each one.

(c) 27th May 2025 – Aisha earns Rs. 1,800 in cash and deposits it into her account. She has 1 note of Rs 500, 3 notes of Rs 200, 4 notes of Rs 400, 2 notes of Rs 100, 8 notes of Rs25, 10 coins of Rs 20, 5 coins of Rs 10, 10 coins of Rs 5 and 5 coins of Rs 10 in hand.

SUNR	ISE BAN	CA	ASH DEPOS	IT RECEIPT
Unit:			Date:	
Account No.:				
Name:				4
Rupees:				
Γ	Notes and coins	Number	Total	1
	2000			
	1000			
	500			
	200			
	100			
	50			
	25			
G	20			
	10			
	5			
	1			
	Total			
Teller's Signature	2			

(d) 10th May 2025 - Aisha receives a cheque of Rs. 1,700 from a client and deposits it into her account.

SUNRISE E	CHEQU	E DEPOS	IT RECEIPT						
		Date:							
Amount									
Account No.	<b>Customer Name</b>	R	ds. Cs.						
Amount in words	т	Total							
Teller's Signature:									

(e) 18th May 2025 - Aisha receives another cheque of Rs. 2,000 from a customer for a birthday cake order. She deposits the cheque.

<b>SUNRISE E</b>	CHEQUE D	EPOSIT REC	CEIPT				
	Date:						
Account No.	Customer Name	Amount Rs.	Cs.				
		Ns.	Cs.				
Amount in words							
	Total						
Teller's Signature:							

(f) **30th May 2025** – Aisha receives a cheque of Rs. 2,500 from a corporate event and deposits it at Sunrise Bank.

SUNRISE B	CHEQ	CHEQUE DEPOSIT RECEIPT					
		Date:					
A A N			Amount				
Account No.	<b>Customer Name</b>		Rs.	Cs.			
		3					
Amount in words		Total					
Teller's Signature:							

(g) 22nd May 2025 – Aisha withdraws Rs. 3,000 to buy baking ingredients and packaging.

SUNDISE BANK SAVINGS WITHDRAWAL FORM																	
Date:																	
Account No.:	0	0	0	0													
Please debit my/our Savings account with Rupees:  Rs.:																	
representing cash withdrawn by me/us.																	
Funds will be used for:																	
NIC:	P	1	D	2	3	7	9	6	4	1	D	C	TF	ELL	ER S	TAMP	
Name: & SIGNATURE																	
Signature:																	
Authorised by: A. William ONLY																	

(h) 29th May 2025 – Aisha withdraws Rs. 1,200 to pay her electricity and water bills for the bakery.

SUNDISE BANK SAVINGS W	TTHDRAWAL FORM						
Date:							
Account No.: 0 0 0 0							
Please debit my/our Savings account with Rupees:							
representing cash withdrawn by me/us.							
Funds will be used for:							
NIC:	TELLER STAMP						
Name: & SIGNATURE							
Signature:							
Authorised by: A. William.  FOR BANK USE ONLY							



# Activity 2: Tick the correct bank form

# **Aim**

Differentiate between different types of forms.

# **Instructions**

Tick ( $\checkmark$ ) the appropriate column.

Read each sentence carefully and tick the correct form name from the four choices.

	Sentences	Account Opening Form	Cash Deposit Form	Cheque Deposit Form	Withdrawal Form
1	Zara gives Rs. 3,000 in cash to the bank.				
2	Ravi fills a form to take out Rs. 2,500 from his account.				
3	Leila wants to open a new account with her ID card and Rs. 5,000.				
4	Tom receives a cheque for Rs. 1,800 and goes to the bank to add it to his account.				
5	Amira needs money to buy books, so she takes Rs. 1,200 from her savings.				



## Activity 3: Neha's Bank Transactions- Calculate her balance

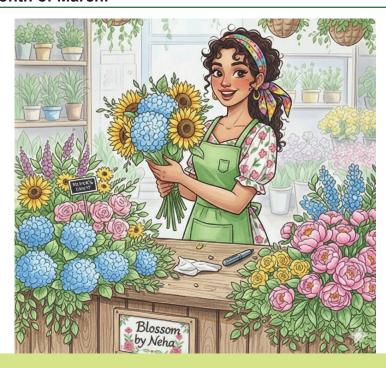
#### **Aim**

To help students calculate bank balance.

### **Instructions**

- 1. Fill in the correct amount in the "Amount received" or "Amount withdrawn" column of the table.
- 2. Add up all the money received.
- 3. Add up all the money withdrawn.
- 4. Subtract the total withdrawn from the total received to find Neha's final bank balance.

Read the transaction of Neha and calculate the total amount of money in her bank account for the month of March.



# **Blossom by Neha**

Neha runs a small flower shop.

She opens a new account at Flora Bank to manage her business income and expenses.

	Transaction made for the month of March							
1	1st March 2025	Neha opens a new bank account with Rs 7 000						
2	3rd March 2025	She deposits Rs 2 800 in cash after selling flower arrangements for a wedding.						
3	Neha receives a cheque of Rs 2 500 from a hotel client and deposits it into her account.							
4	6th March 2025	She withdraws Rs 1000 to buy flower wrapping paper and vases.						
5	9th March 2025	Neha earns Rs 1200 in cash from Valentine's Day bouquet orders and deposits the money.						

Calculate the total amount of money in her bank account for the month of March with the help of the table.

Transaction table								
<b>Date</b> March	Description	Amount received (Rs.)	Amount withdrawn (Rs.)					
	Total							

Total amount received	<b>—</b>	Total amount withdrawn	=	Final balance (Amount at the end of March)
Rs.:		Rs.:		Rs.: