MAURITIUS INSTITUTE OF EDUCATION

# POST : Deputy Director

**SALARY : Rs 110125**(MIE 43 – PRB 2021)

##### **QUALIFICATIONS:**

The post is open to members of staff of the MIE drawing a salary of at least **Rs 82 250 /- per month** who have given proof of:

1. Academic and Professional leadership.
2. Organisation and Management ability.
3. A broad vision of education and educational priorities.

**DUTIES:**

1. To be responsible to the Director for:

1. Planning, coordinating and implementing teacher training

 programmes and other professional courses/activities.

1. Devising and evaluating all training programmes and projects.
2. Reviewing teacher training programmes/professional courses in line with educational and curriculum changes.

(iv) Establishing linkages with institutions outside Mauritius to promote activities of mutual interest and benefit.

 (v) Planning and implementing of staff development schemes.

(vi) Coordinating MIE participation in curriculum development and other

 activities.

 (vii) Coordinating and monitoring research activities and other studies.

1. To deputise for the Director as and when required.
2. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Deputy Director in the roles ascribed to him/her.

*Note:*

*In case of a force majeure/public emergency, incumbents are required to be available to provide their services to ensure business continuity either through work from home, remote working, working online or work performed through any other IT system.*